



## REQUEST FOR QUOTATION (RFQ)

**To: Nepal Evangelical Lutheran Church, Rangeli-2, Morang**

<b>Name of Vender/Suppliers:</b>  <b>Address:</b>  <b>Contact No.:</b>  <b>Email Address:</b>	<b>Date of issue:</b>	<b>08-07-2026</b>
	<b>Contract title:</b>	<b>Hardware Items Purchases</b>
	<b>Closing date</b>	<b>28-07-2026, 5 PM</b>
	<b>For further information, please contact the Buyer:</b>	<b>Nepal Evangelical Lutheran Church</b> <b>9819038599</b> <b>9825394037</b> <b>nepallutheranchurch@gmail.com</b> <b>Rangeli-2 Laxmipur, Morang</b>
<p><i>Please note that the Quotation must be submitted in person. It shall remain your responsibility to ensure that your quotation will reach the address on or before the deadline.</i></p>		

**NEPAL EVANGELICAL LUTHERAN CHURCH INVITES YOU TO SUBMIT A QUOTATION FOR THE FOLLOWING:**

S.N.	Item Description /Specification	Unit	Qty	Currency NPR	
				Unit Price	Total Price
1	TMT Rod, 10mm	KG	1770		
2	Cement (OPC Grade 53)	Bag	133		
3	TMT Rod (Ready made 3×3 Ring) 7mm	KG	640		
4	Binding Wire	KG	45		
5	Tina 0.30mm × 9 Feet Blue Color	Pcs	968		
6	MS Pipe 1.5"×1.5" ( Above 13.5 Kg)	KG	5300		
7	MS Pipe 1.5"×1" ( Above 9 kg )	KG	4800		
8	Cutting Wheel	Pcs	220		
9	Welding Rod No: 10	PKT	44		
10	Self-Drill Screw, 35mm	Pcs	11000		
11	Magra ( 0.30mm,6 feet Blue Color)	Pcs	220		
12	Primer ( Use for Gril )	Ltr	44		
<b>Total</b>					
13% VAT, if applicable (NPR)					
<b>Grand Total (NPR)</b>					
In words Rupees:					

Quotation Validity should be for 6 Month of the submitted date. Please sign all the pages of this document with stamp of the Bidder.

**Instruction to bidder**

**Your submission must be received with following documents:**

1. Duly filled complete quotation form with authorised signature and stamp in all pages.
2. Copy of certificate of firm/company registration.
3. Copy of VAT or PAN registration.
4. Copy of latest tax clearance certificate.

**Delivery Location**

1. Jhapa Rural Municipality ward no. 7, Madargachh, Jhapa

**Delivery Timeline**

1. Purchase Orders (POs) will be issued based on field requirements, and all materials must be delivered within 4 days of the issuance of each Purchase Order.

**Important notes:**

- Applicable Taxes will be deducted at source as per Government of Nepal Rules & Regulations.
- If your bid does not comply with the above requirements, it may be treated as void.
- Complete quotation form shall be submitted on or before the closing date. It is forbidden to make any alteration in the text and specification of the bid documents.
- Should not be over written or corrected figure.
- Incase of calculation error in totalling or multiplying, per unit price for the respective items shall be considered.
- Estimated quantity may be varried from above mentined quantity, incase of variation Purchase order shall govern.
- The successful bidder(s) will be notified at the earliest date possible.
- Payment will be made Cheque with in 3 working days from receipt of indisputable invoice and satisfactory verification of goods quality and quantity at the delivery site.
- NELC, reserves the right to accept or reject any or all quotation(s), in part or in full, alter any provisions of this RFQ as deemed necessary at any time without assigning any reason whatsoever.

For any queries regarding this invitation, contact procurement department through our help desk in the above contact Number.

If the above terms and conditions are acceptable to you, please submit quotation.

Signature of Bidders	
Name	
Name of Firm / Company	
Date	
Company Seal	